



**DIRECTORATE OF INCOME TAX (SYSTEMS)
ARA CENTRE, GROUND FLOOR, E-2, JHANDEWALAN
EXTENSION, NEW DELHI-110055**

F. No. DGIT(S)/ADG(S)-3/2021-22/e-Filing/01

Dated:14/12/2021

To,
All Pr. Chief Commissioners of Income Tax.

Madam/ Sir,

Subject: Webinar on E-Filing of Income Tax Returns for Aayakar Seva Kendras, RCC, MSTU and TPS, for assisting taxpayers-reg.

In view of 31st December 2021 being the due date for e-Filing of ITRs for non-auditable cases for Assessment Year (AY) 2021-22, taxpayers may need handholding for e-Filing ITRs, especially individual taxpayers. Since it is the first filing season on the new e-Filing Portal www.incometax.gov.in and many taxpayers may not be well acquainted with the portal, they may face issues in locating functionalities used for ITR e-Filing. In this context taxpayers may approach ASK & TPS officers at field for assistance.

In this background, Directorate of Income Tax (Systems) is organising online training session for all officials of Aayakar Seva Kendras, RCC, MSTU and TPS at the Pr. CCIT regions over WebEx to provide insights about the e-Filing Portal and its ITR filing functionalities. Further it has also been planned to share steps of resolutions for the common issues which taxpayers are possibly facing in e-Filing of ITRs. These common issues have been compiled after analyzing the nature of grievances registered by the taxpayers with the e-Filing Web manager and Helpdesk at CPC Bengaluru and Vasundhara office.

The sessions are planned for 16th and 17th December 2021 forenoon and afternoon in 2 hr slots starting at 11 am to 1 pm and 3 pm to 5 pm **as per the schedule mentioned in Annexure A**. The session will be conducted by officers from Directorate of Income Tax (Systems) along with resource persons from Infosys (vendor for the project). **The webinar can be attended using a laptop, desktop or smartphone and accessing the webex link as mentioned in the Annexure A.**

In this connection I am directed to request that the directions may be issued to ensure that **all the officials posted at Aayakar Seva Kendras, TPS, RCC and MSTU join the webinar as per the schedule** above. It is requested that arrangements in local conference room etc. may be made to enable larger groups of participants to view the webinar.

In case of issues/queries regarding the webinar, Sh. Vikas Aswal, DDIT(S)-3, O/o ADG(S)-3 may be contacted ([E-mail- vikas.aswal@incometax.gov.in](mailto:vikas.aswal@incometax.gov.in)).

This is issued with approval of the Chairman, CBDT.

Yours faithfully,

(Vikas Aswal)
Deputy Director of Income Tax
(Systems)-3, New Delhi.

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Web Manager for publishing in irsofficersonline

Copy for information to:

1. Pr.DGIT (Admin &TPS)
2. DGIT (Systems)

Annexure A

	Region	Date	Timing	Link of the Webinar
Group 1	NWR	Thursday, 16 th December 2021	11:00 AM to 1:00 PM	https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzY0MmRiM2MtMGM2Yy00ZWfMLWI4MmMtNjI1MjNkMzhkZTVI%40thread.v2/0?context=%7b%22Tid%22%3a%225b973f99-77df-4beb-b27d-aa0c70b8482c%22%2c%22Oid%22%3a%2286aefcca-dee7-4778-ad0c-0a948c160abc%22%7d
	Delhi			
	UP East			
	UP West			
Group 2	Bihar & Jharkhand	Thursday, 16 th December 2021	3:00 PM to 5:00 PM	https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2ZiOGNIZjctNjc5OC00ZjQ2LTkzYmEtNjA2NTE0OTRjMTY4%40hread.v2/0?context=%7b%22Tid%22%3a%225b973f99-77df-4beb-b27d-aa0c70b8482c%22%2c%22Oid%22%3a%2286aefcca-dee7-4778-ad0c-0a948c160abc%22%7d
	NER			
	West Bengal & Sikkim			
	Odisha			
Group 3	Rajasthan	Friday, 17 th December 2021	11:00 AM to 1:00 PM	https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzY0MmRiM2MtMGM2Yy00ZWfMLWI4MmMtNjI1MjNkMzhkZTVI%40thread.v2/0?context=%7b%22Tid%22%3a%225b973f99-77df-4beb-b27d-aa0c70b8482c%22%2c%22Oid%22%3a%2286aefcca-dee7-4778-ad0c-0a948c160abc%22%7d
	Gujarat			
	MP & Chattisgarh			
	Mumbai			
	Pune			
	Nagpur			
Group 4	Karnataka & Goa	Friday, 17 th December 2021	3:00 PM to 5:00 PM	https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2ZiOGNIZjctNjc5OC00ZjQ2LTkzYmEtNjA2NTE0OTRjMTY4%40hread.v2/0?context=%7b%22Tid%22%3a%225b973f99-77df-4beb-b27d-aa0c70b8482c%22%2c%22Oid%22%3a%2286aefcca-dee7-4778-ad0c-0a948c160abc%22%7d
	Kerala			
	Tamil Nadu			
	A.P. & Telangana			